**Aunt Belle’s Kitchen**

**Application for Employment**

Position You Are Applying For

Date Available For Work Desired Salary

What is your availability?

|  |
| --- |
| **PERSONAL INFORMATION** |

Last Name First Name Middle

Address, City, State, Zip

Home Phone Cell Phone Email Address

Social Security Number

Are you a U.S. Citizen? [ ]  Yes [ ]  No If No, are you authorized to work in the U.S.? [ ]  Yes [ ]  No

Have you ever been convicted of a felony? [ ]  Yes [ ]  No If Yes, When and Where?

If selected for employment are you willing to submit to a pre-employment drug screening test? [ ]  Yes [ ]  No

|  |
| --- |
| **EDUCATION** |

High School Address

 Years Attended Did you graduate? [ ]  Yes [ ]  No Degree

College Address

 Years Attended Did you graduate? [ ]  Yes [ ]  No Degree

Other Address

 Years Attended Did you graduate? [ ]  Yes [ ]  No Degree

|  |
| --- |
| **EMPLOYMENT** |

 Dates Employed From to

Employer

Address, City, State, Zip

Phone Number Pay Rate

Job Title

Job Responsibilities

Supervisor Name

Reason for leaving

May we contact this employer? [ ]  Yes [ ]  No

 Dates Employed From to

Employer

Address, City, State, Zip

Phone Number Pay Rate

Job Title

Job Responsibilities

Supervisor Name

Reason for leaving

May we contact this employer? [ ]  Yes [ ]  No

|  |
| --- |
| **REFERENCES** Please list professional references excluding family and friends. |

Name Relationship

Company Phone

Name Relationship

Company Phone

Name Relationship

Company Phone

|  |
| --- |
| **Acknowledgement and Authorization** |

[ ]  I certify that all answers given herein are true and complete to the best of my knowledge.

[ ]  I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an

 employment decision.

[ ]  In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in

 discharge.

Your typed name on the signature line below will be considered your signature of acknowledgement and authorization.

Signature of Applicant Date